



# Friday Night Supper Program

351 Boylston Street, Boston, Massachusetts 02116  
(617) 536-7050 x22 Fax (617) 536-7051

## Conducting a Clothing & Toiletries Drive

Thank you for hosting or considering hosting a clothing and toiletries drive for the guests of the Friday Night Supper Program. Below are answers to some questions you might have about hosting a clothing and/or toiletries drive:

### ***What is the Friday Night Supper Program (FNSP) and the FNSP Clothing & Toiletries Closet?***

The Friday Night Supper Program has been serving a warm, nutritious meal to those in need each Friday for 22 years. Several years ago, the FNSP opened an informal clothing & toiletries closet based on requests we received each week from our guests for basic needs items such as t-shirts, socks, sweatshirts, toothbrushes, and soap. Now, the demand has outweighed the supply and we need your help.

### ***Why should we conduct a clothing and/or toiletries drive to support the FNSP Clothing & Toiletries Closet?***

- Helping those in need – Each week, the FNSP serves approximately 150 individuals and receives requests for basic needs clothing and toiletries.
- Taking an active role to support your community – The guests we serve come from neighborhoods and communities throughout Boston. The items you donate will be provided to your neighbors in need.

### ***What will happen with the clothes and/or toiletries we collect?***

Once the items have been donated, they will be sorted by type of item and size. On Fridays, volunteers will distribute whatever clothes and toiletries we have to offer to fulfill guest requests. Please note: The FNSP cannot accept certain items because of the population served and space limitations. Refer to the list of desired items for more information.

### ***Is conducting a clothing and/or toiletries drive difficult?***

No, with a little planning hosting a clothing and/or toiletries drive can be fun and easy.

### ***What types of items should we collect?***

Refer to the “FNSP Clothing & Toiletries Closet Desired Items” list. We ask for your help in providing items specific to the population we serve. Though items we cannot use will not be discarded, it does take additional time to find a proper home for these items.

### ***How do we start?***

Follow these five steps to conduct a successful drive.

#### 1) Plan Ahead

- What do we want to collect? Be specific, pick 3 or 4 items.
- When do we want to collect? Set the dates for the drive.
- Do we need any supplies? Boxes to collect the items?
- Where can people drop off items?

#### 2) Set a Goal

- How many items do you want to collect?
- Do groups or departments want to challenge each other?



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- 3) Promote Your Drive  
 Send out an email or put up signs to let people know:
  - What you are collecting
  - When you will be collecting
  - Where items can be dropped off.
- 4) Collect and Deliver the Donation  
 Contact the FNSP via phone at 617.536.7050, extension 22 or email at [info@fridaynightsupper.org](mailto:info@fridaynightsupper.org) to discuss delivery options. We are conveniently located at 351 Boylston Street in Boston's Back Bay.
- 5) Tell Everyone About Your Success!  
 Let everyone know about the impact they had with their donation.

### ***How can I find out more?***

- Visit the FNSP Web site at [www.fridaynightsupper.org](http://www.fridaynightsupper.org) for more information.
- If you have questions or want to conduct a clothing and/or toiletries drive, contact us via phone at 617.536.7050, extension 22 or via email at [info@fridaynightsupper.org](mailto:info@fridaynightsupper.org). Do not forget to include your name and contact information and we will get back to you promptly.

Thank you for working to help those in need. We look forward to partnering with you.

### ***What types of items can we collect?***

Below is are clothing and toiletries/miscellaneous lists of items most "in demand" for our guest. The FNSP thanks you in advance for donating clean items that are ready for distributed.

### **Clothing**

Broken down by men's and women's items and desired sizes, the items are listed in order of priority with the most requested items listed at the top.

<b><u>Men's Items</u></b>	<b><u>Desired Sizes</u></b>	<b><u>Women's Items</u></b>	<b><u>Desired Sizes</u></b>
Pants (jeans, khakis)	32 to 42 waist	Sweatshirts	Large and extra large
Sweatpants (cotton preferred)	Large and extra large	Sweaters	Large and extra large
Shirts (tee and polo)	Large and extra large	Coats	Large and extra large
*Socks (crew and athletic)	Large	Shoes & boots	Size 8 or larger
Sweatshirts	Large & extra large	Pants	Size 12 or larger
Sweaters	Large & extra large		
Belts	32 to 42 waist		
Shoes & boots	Size 8 or larger		
*Underwear	32 to 42 waist Large & extra large		
Coats	Large and extra large		

\* Used items cannot be accepted due to health standards.

Because of the population served by the FNSP, we DO NOT accept dress items such as shirts, pants, skirts, and shoes.



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## Toiletries & Miscellaneous

Divided by toiletries and miscellaneous items, the items are listed in order of priority. Please note that FNSP cannot accept used toiletries items due to health standards.

<u>Toiletries Items</u>	<u>Desired Sizes</u>	<u>Miscellaneous Items</u>	<u>Desired Sizes</u>
Toothbrushes	Adult size	Hotel sewing kits	
Toothpaste	Regular or travel	Pocket combs	
Mouthwash	Regular or travel	Facial tissue	Pocket packs preferred
Shampoo	Regular or travel	Shoe laces	36 inches or longer
Hard soap or bath gel	Regular or travel		
Lotion or hand cream	Regular or travel		
Disposable razors	Regular or travel pack		
Deodorant	Regular or travel		
Dental Floss			